



# SRI LANKA LAW COLLEGE NOTICE

## Receiving of Application for Admission as An Attorney-At-Law Student from Recognized Local/ Foreign Universities 2024 (1<sup>st</sup> Intake)

1. The eligible applicants who have started their degree in Law on or before December 29, 2020 (the date of commencement of the degree will not apply to State Universities), can drop their application as per the given guidelines in the box kept at the Student Registration Unit on or before **January 31, 2024**.
2. The application and guidelines can be downloaded from the Sri Lanka Law College website (<http://www.sllc.ac.lk/>).
3. The students who have commenced their degree in Law on or after December 30, 2020, are **not required** to apply for this intake, and they can apply for the special entrance examination later (the date will be notified in due course).
4. Please ensure that the application and the guidelines are used only the version number 2024-1. The previous application and/or guidelines will not apply to this intake.

The Unit Head  
Student Registration Unit,  
January 10, 2024

## Guidelines to Law Graduates from Recognized State/Foreign Universities and Barristers for Admission to Sri Lanka Law College - 2024 (1<sup>st</sup> Intake)

### 1. Application for admission

- (i) The eligible applicants who have started their degree in Law on or before December 29, 2020 (the date of commencement of the degree will not apply to State Universities), can drop their duly filled original application with clear handwriting as per the specimen with the required original/certified documents in the box kept at the Student Registration Unit on or before January 31, 2024.
- (ii) If eligible applicants are unable to come to the Sri Lanka Law College physically, applicants may send an authorized person to drop the said application **or** can send the duly filled original application with clear handwriting as per the specimen with the required certified documents via Registered Post to "The Unit Head, Student Registration Unit, Sri Lanka Law College, 244, Hulftsdorp Street, Colombo 12" (on or before January 31, 2024).
- (iii) "Application for student Admission" should be indicated on the top left corner of the envelope (please use A4/Legal size envelope).
- (iv) The applicants who have applied successfully will receive a confirmation email to their email within three working days with the application reference number. If any applicant does not receive such a reference number within three working days, contact the Student Registration unit immediately with the supporting documents. The college will not consider any late appeals.
- (v) The successful applicants will be notified later of the date on which they are to present themselves with the original documents at Sri Lanka Law College for student registration.
- (vi) The applicants are not required to pay an application fee at the time of applying. However, applicants can pay the course fee just after the provisional approval given by the college.
- (vii) Late applications **or** unqualified applications **or** applications which are sent by email **or** any other mode of submission will be rejected without notice.

### 2. Required minimum qualifications

- (i) He/She should be a citizen of Sri Lanka;
- (ii) He/She should have completed the seventeenth year of age at the time of making the application;
- (iii) He/She should submit a certificate of good character acceptable to the Council;
- (iv) The applicant should be eligible for the LL.B. degree/ barrister qualification obtained from a university/ society recognized by the Incorporated Council of Legal Education (ICLE) on or before **January 31, 2024**;
- (v) He/She should possess a minimum of a Credit pass in the English Language and a Credit pass in the Sinhala or Tamil Language, obtained at the Sri Lanka General Certificate of Education (Ordinary Level) Examination **or** National Certificate of General Education Examination **or** an Examination recognized by the Department of Examinations of Sri Lanka as equal to the above examinations;

### 3. Required certificates/ documents

Please note that the certificates/documents (original/certified) mentioned below should be submitted along with the original application form or at the in-person interview as follows;

S. No.	Name of the Certificate/ Document	Type of Doc./Cert. required	
		At the time of applying	At the in-person interview
(i)	A Certified Coloured photograph (3 nos.)	Original	-
(ii)	Affidavit (if applicable only)	Original	-
(iii)	LL.B. Degree (Convocation) Certificate	Certified True Copy	Original
(iv)	Detailed Result Sheet/s of the LL.B. Degree	Certified True Copy	Original
(v)	Higher National Dip. / International Higher Dip. In Law Cert. (if any)	Certified True Copy	Original
(vi)	Results sheet/s of the G.C.E. (O/L) (Local) / I.G.C.S.E.	Certified True Copy	Original
(vii)	Results sheet/s of the G.C.E. (O/L) (Local) / I.G.C.S.E. (if any other attempts other than the above).	Certified True Copy	Original
(viii)	Results sheet/s of the G.C.E. (A/L) (Local) / I.G.C.S.E. (if applicable only)	Certified True Copy	Original
(ix)	Character Certificate	Original	-
(x)	Confirmation letter (date of commencement and completion of the Degree/Dip.)	Original	-
(xi)	Other Certificates (Marriage/ Dual Citizenship etc.) - Original	Certified True Copy	Original
(xii)	Other Certificates (Marriage/ Dual Citizenship etc.) - English translation (if applicable)	Original	-
(xiii)	National Identity Card	Certified True Copy	Original
(xiv)	Original Birth Certificate	Original	-
(xv)	English Translation of the Birth Certificate (if applicable)	Original	-
(xvi)	Grama Niladari certificate	Original	-

#### Special Note:

- (i) The degree confirmation letter and the good character certificate must be addressed to the Principal, Sri Lanka Law College, No. 244, Hulftsdorp Street, Colombo 12.
- (ii) The Original certificates/ documents (G.C.E. (O/L)/(A/L), IGCE, degree/transcript certificates) must be obtained from the Department of Examinations/ the qualification awarding body. Illegible certificates/documents issued by the schools or teaching institutes or any other unauthorized institutes will be rejected.
- (iii) A good Character Certificate should have been obtained within Six months of the application for admission and should, in the case of applicants who have passed out of universities, be from the Dean of the Faculty, and if no Educational Institution has been attended immediately before application, from a Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law).
- (iv) The Grama Niladari certificate should have been obtained within Six months of the application for admission.
- (v) The Three (3) coloured photographs (bust only) must be in Passport size (3.5 cm. x 4.5 cm.) and
  - a) One of which must be pasted and certified on page number Six (6) of the Application.
  - b) The attestation is to be done by the Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law).
  - c) The background colour of the all three photographs should be light blue
  - d) All three photographs should be the same
- (vi) If the original Birth Certificate is not in English Language, an English translation must be submitted.

4. **Important**

- (i) A Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law) **must** certify as a true copy of the required photocopies.
- (ii) In the event of any discrepancy between names in the certificates and Birth Certificate, the applicant is required to submit an Affidavit along with the application form (you must give detailed information on why your name/s are different in those documents).

Additionally, each certificate or document included in the Affidavit is required to specify at least three pieces of information. This may include details such as the date of issue, index number or candidate number, and the name of the person or institute issuing the document or certificate etc.

- (iii) The Applicant will be registered as per the name on their Birth Certificate.
- (iv) All the **inquiries** with related to calling applications for admissions 2024 (1<sup>st</sup> Intake) should be forwarded to [registrations@slc.ac.lk](mailto:registrations@slc.ac.lk)

5. **Fees payable (nonrefundable):**

The Registration Fee must be paid to the Credit of “The Incorporated Council of Legal Education” (ICLE) Hatton National Bank Account No. 063020073300 at any branch of the Hatton National Bank (as per the given payment guidelines and we prefer online payments).

Please refer to the Extraordinary Gazette notification No. 2313/49 - Thursday, January 05, 2023, for the fee structure.

(a) Registration fees - Preliminary Year Students with foreign LL.B.

	<b><i>Fees (LKR)</i></b>
Admission Fee	75,000.00
Lecture Fee	25,000.00
Library Fee	5,000.00
Utility Fee	10,000.00
Identity Card Charges	2,000.00
Union Fee	500.00
<b>Total Fee LKR</b>	<b>117,500.00</b>

(b) Registration fees - final Year Students with LL.B. Degree from any University established or deemed to be established under the Universities Act, No. 16 of 1978 or General Sir John Kotelawala Defence University or Open University of Sri Lanka

	<b><i>Fees (LKR)</i></b>
Admission Fee	25,000.00
Identity Card Charges	2,000.00
Utility Fee	10,000.00
Union Fee	500.00
Library Fee	5,000.00
Examining Deed Book	5,000.00
<b>Total Fee LKR</b>	<b>47,500.00</b>

(c) Registration fees - Barrister Students with LL.B.

	<b>Fees (LKR)</b>
Admission Fee	75,000.00
Library Fee	5,000.00
Utility Fee	10,000.00
Identity Card Charges	2,000.00
Union Fee	500.00
Examining Deed Book	5,000.00
<b>Total Fee LKR</b>	<b>97,500.00</b>

Payment References must be entered as follows;

**NIC Number <space> Payment Code <space>Name with Initials**

**Examples:-**

if you want to pay Preliminary year Registration fee - **198828804541<space>RF<space>D.S. Perera**

if you want to pay Final year Registration fee - **198828804541<space>RT<space>D.S. Perera**

6. **You must note:**

If any information given by you is found to be incorrect, false or intended to mislead the Council of Legal Education, you are liable to be disqualified. If such information is discovered after admission, you are liable to be expelled from the College. Legal action can be instituted under chapter XVIII of the Penal Code and/or any other statute against you.

7. Some important instructions/steps to be followed, when submitting the application form along with the required documents;

**Read the instructions carefully.**

- (i) Check your eligibility and qualifications for admission as a student of Law College.
- (ii) If you are eligible, download the application form and print it on both sides of a white A4 size paper.
- (iii) Read carefully and furnish the relevant details in the application form legibly.
- (iv) Complete the application form by using a blue coloured, ballpoint pen.
- (v) Do not leave any items blank and if an item does not relate to you, write "not applicable".
- (vi) Check your names and the spellings carefully, and in case of any discrepancy between names in the Application form and your Birth Certificate, you are required to submit an Affidavit.
- (vii) Ensure that you place your signature and date on all pages of the application form.

8. **The applications may be rejected due to the following shortcomings;**

- (i) Applications that are received after the closing date;
- (ii) Illegible applications;
- (iii) Submitting more than one application by the same applicant.
- (iv) Applications which are incomplete.
- (v) Failure to submit the required original/certified true copies with the original application form on or before January 31, 2024.
- (vi) Failure to submit the required original documents on the scheduled date (physical interview - which will be notified to you later in due course.)
- (vii) Unqualified applications **or** applications which are sent by email **or** any other mode of submission

9. If you require any further information/assistance, feel free to contact us.

The Unit Head,  
Student Registration Unit,  
Sri Lanka Law College,  
244, Hulftsdorp Street,  
Colombo 12.  
T.P. Nos. 011-3421759 / 011-2473119  
e-mail: [registrations@slc.ac.lk](mailto:registrations@slc.ac.lk)



5. (A) Entry Qualifications [Please mark (x) in the relevant box] :

(a)

LL.B.	Barrister-at-Law	Other
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(ii) Date of **commencement** and the **Completion** of the degree in LL.B./other equal qualification (please attach the **original** confirmation letter received from the relevant university/society):

<b>Date of Commencement</b>	Date	Month	Year				
<b>Date of Completion</b>	Date	Month	Year				

(iii) Class (if any): .....

(b) Name of University / Society: .....

(c) Subjects with Gradings: **(Please attach the certified detailed results sheet and/or degree certificate along with the original application form)**

6. (A) Do you possess **Two Credit Passes** and **One Simple Pass** in three subjects (except General English and General Knowledge subjects) at one and the same sitting at the G.C.E. (A/L) or International GCSE Examination? [Please cross (x) the relevant box]:

Not Applicable	Yes	No
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(a) If yes, state

(i) Name of the Examination: 

G.C.E. A/L
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IGCSE
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Other
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(ii) Name of the Dept./Institution: .....

(iii) Year: ..... (iv) Index No. / Candidate No.: .....

7. (A) Do you possess a Credit pass in English Language at the G.C.E. (O/L) or N.C.G.E. or S.S.C. or International GCSE Examination? [Please cross (x) the relevant box]:

Yes	No
-----	----

(a) If yes, state the following;

(i) Grade/ marks obtained in English Language:

(ii) Name of the Examination: .....

(iii) Name of the Dept./Institution: .....

(iv) Year: ..... (v) Index No. / Candidate No.: .....

(B) Do you possess a Credit pass in Sinhala / Tamil Language at the G.C.E (O/L) or N.C.G.E or S.S.C. or International GCSE Examination?

If yes, state; [Please mark (x) in the relevant box]: 

Yes
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No
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(i) Name of the Subject and grade obtained: <b>1<sup>st</sup> Language</b>			
1 <sup>st</sup> Language	Sinhala:	Tamil:	Grade:
Name of the Examination:			
Name of the Dept./Institution:			
Year:		Index No. or Candidate No.:	

(ii) Name of the Subject and grade obtained: <b>2<sup>nd</sup> Language (if applicable only)</b>			
2 <sup>nd</sup> Language	Sinhala:	Tamil:	Grade:
Name of the Examination:			
Name of the Dept./Institution:			
Year:		Index No. or Candidate No.:	

(C) If you do not possess the qualifications in 5., 6., and 7. above, state the other qualifications in lieu thereof (give particulars): .....

.....

.....

[Please mark (x) in the relevant box for No.8 to 11]

8. (A) Have you ever been charged or convicted in any criminal matter or any other related matter amounting to a violation of moral turpitude? Yes  No

(B) if yes provide details including final outcome, if any.....

.....

(C) Have you been ordered by a Court of Law to pay any sum of money? Yes  No

(D) If yes, give details: .....

.....

9. (A) Have you registered as a Student of Sri Lanka Law College previously? Yes  No

(B) If yes, give particulars: **Registration No.** ..... **Date of admission.** .....

10. (A) Have you been refused admission to Sri Lanka Law College previously? Yes  No

(B) If yes, give particulars:.....

.....

11. (A) Have you been expelled from SLLC previously **or** has an inquiry been held in connection with you previously? Yes  No

(B) If yes, give particulars:.....

.....

12. Name of Institute/University attended previously, giving dates of entry and leaving:

Name of Institution/University	Registration Number	Degree/qualification obtained	Date of entry	Date of leaving
01.				
02.				
03.				



[Please mark (x) in the relevant box for No.13 to 14]

**13.** During your course of studies (refer to Question 12 above), have you been charged with

(A) An offence relating to assessments (examination, assignment etc.)?  Yes  No

(a) if yes provide details including final outcome: .....  
.....

(B) Ragging?  Yes  No

(a) if yes provide details including final outcome: .....  
.....

(C) Any other student disciplinary offence?  Yes  No

(a) if yes provide details including final outcome: .....  
.....

**14.** Your previous and current employment (list all with details below) – if never employed state not applicable

(A) Name/s of institution/s where employed: .....  
.....

(B) Positions held with dates: .....  
.....

(C) In the course of your employment/s (refer to Question 14 above) have you been subject to any disciplinary inquiry for any reason?

Yes  No

(a) if yes provide details including final outcome: .....  
.....

**15.** State whether you are currently engaged or registered in any other institution (Professional, Academic, Educational etc.) in any full-time or part-time course. e.g., apprenticeship, training etc.

Name of Institution/University	Full-time / Part-time	Date of Admission
01.		
02.		
03.		

**16.** You are required to write your name as how it is spelled on the following documents/Certificates. (you must write the same as the original form (English, Sinhala, Tamil, Any other language) of the document or certificate);

- (A) Original Birth Certificate: .....
- (B) English Translation of the original Birth Certificate (if applicable only): .....
- (C) National Identity Card/Valid Driving License/ Passport: .....
- (D) LL.B. Degree (Convocation) Certificate: .....
- (E) Detailed Result Sheet/s of the LL.B. Degree: .....
- (F) Higher National Dip./ International Higher Dip. In Law Cert. (if any): .....
- (G) Results sheet/s of the G.C.E. (O/L) (Local) / I.G.C.S.E.: .....
- (H) Results sheet/s of the G.C.E. (O/L) (Local) / I.G.C.S.E. (if applicable only): .....
- (I) Results sheet/s of the G.C.E. (A/L) (Local) / I.G.C.S.E. (if applicable only): .....
- (J) Character Certificate: .....
- (K) Confirmation letter (date of commencement and completion of the Degree/Dip.): .....
- (L) Other Certificates (Marriage/ Dual Citizenship etc.) .....

**Special Note:**

In case of any discrepancy in the names appearing on the aforementioned documents or certificates, it is required to submit an Affidavit along with the application form. The Affidavit should provide comprehensive details explaining the reasons for the disparities in your name/s across those documents.

Additionally, each certificate or document included in the Affidavit is required to specify at least three pieces of information. This may include details such as the date of issue, index number or candidate number, and the name of the person or institute issuing the document or certificate.

The Affidavit must be duly certified by the Commissioner for Oaths, such as a Justice of the Peace or Attorney-at-Law.

